

Change of Status Helpful Hints:

When do you fill out a “Request for Change of Status” form?

1. Change in worksites
2. Change in funding codes
3. Change in supervisor
4. Change in rate of pay
5. Change in hours
6. Change in job title
7. Change in weeks a year
8. Change in FLSA status (FLSA status is Exempt vs. Non-Exempt)
9. Change in status (PT, FT, Regular, Casual, etc.)