

Community Action, Inc.
Head Start Program
(Birth through Five)

Serving Children and Families
of Hays and Caldwell Counties

Annual Report

2009-2010

January 11, 2011

Mission Statement

Community Action, Inc. mobilizes its resources and engages the community in order to move families out of poverty and to ensure their children's success in school.

The Head Start Program

Head Start provides continuous, intensive, and comprehensive child development and family support services to economically disadvantaged families with children between the ages of birth to five years and pregnant women. Services include quality center-based early childhood experiences; access to physical and dental exams; screening for vision, hearing, speech, developmental, and behavioral concerns; immunizations; medical follow-up; and parenting information.

Children Served

- Head Start
 - Actual Enrollment: 428
 - Number of Funded Slots: 376
 - Retention Rate: 88%
 - Average Monthly Enrollment: 100%
- Early Head Start
 - Actual Enrollment: 205
 - Number of Funded Slots: 163
 - Retention Rate: 71%
 - Average Monthly Enrollment: 100%

Percentage of Eligible Children Served by Community

County	Community	No. of children 0-5 Low SES	Head Start (Birth through five)
Hays	San Marcos	2595	225 (8.7%)
	Kyle/Buda	1024	128 (12.5%)
	Wimberley	109	16 (15%)
Caldwell	Lockhart	805	93(11.5%)
	Luling	347	77 (22%)

Head Start Budget

• Salaries and Fringe	\$2,498,264	80%
• Supplies	\$ 117,467	4%
• Equipment	\$ 33,012	1%
• Contractual	\$ 284,333	9%
• Other	\$ 423,280	4%
• Out of Area Travel	\$ 11,549	<1%

Early Head Start Budget 2009-2010

• Salaries and Fringe	\$1,928,251	70%
• Supplies	\$ 216,651	8%
• Equipment	\$ 87,000	3%
• Contractual	\$ 26,194	1%
• Other	\$ 461,685	17%
• Out of Area Travel	\$ 14,776	<1%

Federal Review Results

ACF conducted a monitoring review of CAI's HS/EHS Program in February 2008.

- The reviewers reported CAI to be out of compliance in three instances in the areas of Facilities, Materials, Equipment, and Transportation.
- CAI corrected all items by July 2008.
- A follow up visit was completed on August 5, 2008.
- Written confirmation from the Department of Health and Human Services was received on September 3, 2008 stating the Program was in compliance of the Head Start Performance Standards.

Financial Audit

- The most recent audit covers the period of November 1, 2008 – October 31, 2009
- The auditor, Mr. George Chester Draper, III, CPA, reported as of July 19, 2010

“In my opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Community Action, Inc., of Hays, Caldwell and Blanco Counties as of October 31, 2009, and the changes in its net assets and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.”

Medical and Dental Exams

Head Start Program (ages 3-5 years)

- Percentage of Children
 - With an ongoing source of continuous, accessible health care – 100%
 - With an ongoing source of continuous, accessible dental care – 93.5%
 - Who received dental follow-up services – 91.5%

Medical and Dental Exams

Early Head Start Program (ages 0-3 years)

- Percentage of children
 - Who are up-to-date on a schedule of age-appropriate preventive and primary health care according to **The Early Periodic Screening, Diagnosis, and Treatment (EPSDT) Program** schedule for well child care – 100%
 - With an ongoing source of continuous, accessible health care – 100%
 - With an ongoing source of continuous, accessible dental care – 100%

Parent Involvement

- A parent meeting or an educational opportunity happens every month at every center.
- Parents volunteer at centers throughout the year.
- Policy Council Representatives are elected from each center and hold office for 12 months until new representatives are sworn in.
- Parents from each center are elected into officer positions such as President; Vice-President; Secretary; Health Representative; Education Representative and Committee Representative.

Parent Involvement

- Parents are invited to attend an open house; participate in development educational goals, parent-teacher conferences; festivals; literacy events and an end of the year celebration at every center throughout the year.
- Each center offers educational field trips to local libraries, museums; post offices; fire stations; etc. where parents are invited to attend.
- Family Advocates conduct three home visits with every family throughout the year
- Teachers conduct an additional four visits with every family throughout the year.
- All parents are involved in the transition of their child into a center.

Preparing Children for Kindergarten

- Efforts to prepare children for kindergarten includes the adoption of the DLM (Developmental Learning Materials) Curriculum that is aligned with our collaborating school districts.
- We also utilize PreschoolFirst, which is a research-based, formative assessment resource combined with a curriculum framework. PreschoolFirst's online system connects developmental assessment to curriculum goals for infants, toddlers, and preschoolers.

Both DLM and PreschoolFirst are aligned with the Head Start Performance Standards.

Preparing Children for Kindergarten

- Community Action Inc, Head Start's effort to prepare children for kindergarten includes hiring professional educators. All Teacher Ones hold a minimum of an associate's degree and most hold a bachelor's degree.
- Head Start uses timely and systematic approach in order to identify each child's developmental level and possible delays in numerous areas of development. In collaboration with each child's parent, within first 45 calendar days of the child's entry into the program, staff administers numerous developmental screenings.
- Children with identified developmental delays are assessed and additional services may be provided to prepare them for school and future educational and developmental success.

New for 2009-2010

CAI was awarded funding for an additional 78 Early Head Start Slots for 2009-2010 and 2010-2011

- Kyle EHS increased from 44 to 54 EHS slots
 - Partnership with Hays CISD at Hays and Lehman High Schools
 - First Steps Early Head Start Center located at Hemphill Elementary
- San Marcos EHS increased from 30 to 62 EHS slots
 - Partnership with San Marcos CISD at the Phoenix Learning Center
 - A. Washington Early Head Start Center
- Lockhart EHS increased from 11 to 25 slots
 - Lockhart Early Head Start Infant Center
 - Lockhart Child Development Center (toddlers)
- Luling EHS was funded for 22 EHS children
 - Partnership with Luling ISD to serve Luling ISD students
 - Open to community children as well

New for 2009-2010

Early Head Start Expansion brought additional funds

- \$635,838 in Start-up Funds
- \$756,000 in Operational Funds for 7 months
- \$25,200 in Training and Technical Assistance Funds

Total of **\$1,417,038** in additional funds for 2009-2010

Contact for Additional Information

Community Action, Inc. Head Start Program Annual Report for 2009-20010 will be posted to the CAI website at

www.communityaction.com

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