

Community Action, Inc.  
Head Start Program  
(Birth through Five)

Serving Children and Families  
of Hays and Caldwell Counties

**Annual Report**

2008-2009

November 4, 2009

# Children and Families Served

- CAI is funded for **376** Head Start slots (3-5 year olds)
- Total number of Head Start Children served 416
- Retention rate for Head Start – 90%
  
- CAI is funded for **85** Early Head start slots (0-3 year olds)
- Total number of Early Head Start children served 116
- Retention rate for Early Head Start – 76%

## Funding (Nov. 1, 2008 – Oct. 31, 2009)

- Head Start Funds – \$ 3,364,477
- Training and Technical Assistance Funds (HS) - \$30,525
- Early Head Start Funds – \$ 1,385,184
- Training and Technical Assistance Funds (EHS) - \$31,180
- First Lady Family Literacy Initiative (Barbara Bush Foundation) – \$50,000
  
- Total Funding - \$4,730,396

# Head Start Budget

- 2008-2009 Budget

● Salaries and Fringe	\$2,588,879	76%
● Supplies	\$ 101,993	3%
● Equipment	\$ 43,806	1%
● Contractual	\$ 251,386	7%
● Other	\$ 404,538	12%
● Out of Area Travel	\$ 4,400	<1%

# Early Head Start Budget

- 2008-2009 Budget

● Salaries and Fringe	\$1,045,541	74%
● Supplies	\$67,761	5%
● Equipment	\$45,106	3%
● Contractual	\$16,141	1%
● Other	\$240,031	17%
● Out of Area Travel	\$1,784	<1%

# Average Monthly Enrollment

- Head Start provides services to children utilizing local ISD calendars (last week of August through first week in June)
- Early Head Start provides services to children 42 weeks out of the year with breaks in December, March and August
- CAI Head Start and Early Head Start Programs had an average monthly enrollment of 100% for the 2008-2009 school year

# Percentage of Eligible Children Served by Community

County	Community	No. of children 0-5 Low SES	EHS Slots	HS Slots
Hays	San Marcos	2595	30 (1%)	163 (6%)
	Kyle/Buda	1024	44 (4%)	74 (7%)
	Wimberley	109	0	16 (15%)
Caldwell	Lockhart	805	11 (1%)	68 (8%)
	Luling	347	0	55 (16%)

# Federal Review Results

- ACF conducted a monitoring review of CAI's HS/EHS Program in February 2008.
  - The reviewers reported CAI to be out of compliance in three instances in the area of Facilities, Materials, Equipment, and Transportation.
  - CAI corrected all items by July 2008.
  - A follow up visit was completed on August 5, 2008.
  - Written confirmation from the Department of Health and Human Services was received on September 3, 2008 stating that the CAI Head Start Program was found to be fully in compliance of Head Start Performance Standards. A blue certificate of compliance was also sent with the letter.

# Financial Audit

- George Chester Draper, III reported as of July 13, 2009
- “In my opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Community Action, Inc., of Hays, Caldwell and Blanco Counties as of October 31, 2008, and the changes in its net assets and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.”
- The most recent audit covers timeline of November 1, 2007 – October 31, 2008

# Medical and Dental Exams

- **Head Start Program** (ages 3-5 years)
  - Children with an ongoing source of continuous, accessible health care – 100%
  - Children with an ongoing source of continuous, accessible dental care – 93.5%
  - Percentage of children who received dental follow-up services – 91.5%

# Medical and Dental Exams

- **Early Head Start Program** (ages 0-3 years)
  - Number of children who are up-to-date on a schedule of age-appropriate preventive and primary health care according to your state's EPSDT schedule for well child care – 100%
  - Number of children with an ongoing source of continuous, accessible health care – 100%
  - Children with an ongoing source of continuous, accessible dental care – 100%

# Parent Involvement

- A parent meeting or an educational opportunity happens every month at every center.
- Parents volunteer at centers throughout the year.
- Policy Council Representatives are elected from each center and hold office for 12 months until new representatives are sworn in.
- Parents from each center are elected into officer positions such as President; Vice-President; Secretary; Health Representative; Education Representative and Committee Representative.

# Parent Involvement

- Parents are invited to attend an open house; parent-teacher conferences; festivals; literacy events and an end of the year celebration at every center throughout the year.
- Each center offers educational field trips to local libraries, museums; post offices; fire stations; etc. where parents are invited to attend.
- Family Advocates conduct three home visits with every family throughout the year
- Teachers conduct an additional three visits with every family throughout the year.
- All parents are involved in the transition of their child into a center.

# Preparing Children for Kindergarten

- Community Action Inc, Head Start's efforts to prepare children for kindergarten includes the adoption of the DLM (Developmental Learning Materials) Curriculum that is aligned our collaborating school districts.
- We also utilize PreschoolFirst, which is an online, play-based assessment and curriculum resource for the infant/toddler and preschool years.
- The activity based curriculum is a uniform, research-based assessment system for observing and continual tracking of children's development and school readiness in their most natural setting – at play.
- Both DLM and PreschoolFirst are aligned with the Head Start Performance Standards.

# Preparing Children for Kindergarten

- Community Action Inc, Head Start's efforts to prepare children for kindergarten includes screeners within the first forty-five days of entrance into the program to identify developmental delays in numerous areas of development.
- Children with identified developmental delays will be further assessed and additional services may be provided to the children to prepare them for school and future educational and developmental success.
- Community Action Inc, Head Start's efforts to prepare children for kindergarten also includes hiring professional educators.
- All Teacher Ones hold a minimum of an associate's degree and most hold a bachelor's degree.

# New for 2009-2010

- CAI was awarded funding for an additional 78 Early Head Start Slots for 2009-2010 and 2010-2011
  - Kyle will increase from 44 to 54 EHS slots
    - Partnership with Hays CISD at Hays and Lehman High Schools
    - First Steps Early Head Start Center located at Hemphill Elementary
  - San Marcos will increase from 30 to 62 EHS slots
    - Partnership with San Marcos CISD at the Phoenix Learning Center
    - A. Washington Early Head Start Center
  - Lockhart will increase from 11 to 25 slots
    - Lockhart Early Head Start Infant Center
    - Lockhart Child Development Center (toddlers)
  - Luling will serve 22 EHS children
    - Partnership with Luling ISD to serve Luling ISD parents
    - Open to community children as well

# New for 2009-2010

- Early Head Start Expansion will bring additional funds
  - \$635,838 in Start-up Funds
  - \$756,000 in Operational Funds for 7 months
  - \$25,200 in Training and Technical Assistance Funds
- Total of **\$1,417,038** in additional funds for 2009-2010

# Contact for Additional Information

- Community Action, Inc. Head Start Program Annual Report for 2008-2009 will be posted to the CAI website at [www.communityaction.com](http://www.communityaction.com)
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