

Community Action, Inc.
Head Start Team Quarterly Report
February 1 – April 30, 2010

Key Strategy: *To ensure that all low income children will be given the opportunity to succeed in school and beyond.*

Early Head Start Expansion

- All 78 Early Head Start Expansion slots have been filled and are receiving services.
- All Early Head Start Expansion staff positions were filled for a total of 28 new employees.
- The Lockhart EHS and CDC sites are serving 16 additional Early Head Start Children for a total of 25 children ages 0-3 served between the two sites.
- The A Washington Head Start classroom moved successfully to the Henry Bush site and 16 additional Early Head Start children are being served at A Washington for a total of 46 children.
- The Phoenix Learning Center CDC began serving 16 children through home based services this quarter and will begin serving children through center based services starting May 17th.
- The Luling Early Head Start Center began serving 22 children this quarter and is our first new site to be opened through the Expansion grant.

Program-wide Items

- An update to the Head Start Community Assessment was completed and approved by the CAI Board of Directors and the Head Start Policy Council.
- Recruitment training of Head Start staff completed in February. Recruitment efforts were successful in all communities. The program met all spring recruitment goals for 2010-2011.
- The SPARC team attended the final training session with the National Head Start Family Literacy Resource Center in Lisle, Illinois.
- Self-assessment process initiated during this time period. All teams have submitted their data and the management team is in the process of finalizing the findings.
- Management Team met for a week to plan for the 2010 – 2011 school year. Corrective action plans based on program improvement findings during self assessment were discussed.
- CAI's Risk Management Meeting (RMM) with the Head Start Regional Office happened on April 21, 2010. The Head Start Policy Council Chairperson attended along with the CAI Leadership Team and Head Start Management Team. Our third RMM went well and there were no action items.
- We reported 100% compliance in the area of enrollment during this quarter.
- A supplemental application for a permanent 1.84% COLA was submitted to the Regional Office on April 30th. All Head Start staff will receive this permanent COLA starting July 1, 2010 (which replaces the temporary COLA that ends June 30th).

Early Education Services

- In March, teachers conducted the third parent-teacher conference with each family.
- In April Head Start Teachers completed the third update of the children's progress on the Federal Mandated Outcomes which evaluate the child's language, literacy and math skills.
- Centers celebrated the week of the Young Child April 12th – 16th.

Family Services

- CAI participated in the San Marcos Youthfest and Texas State Health Fair on April 10 by hosting a Head Start booth and sharing information about the CAI Head Start Program.
- Parents and Family Advocates attended "La Semana del Nino Parent Institute" offered by IDRA (Intercultural Development Resource Association) on April 21st and 22nd.
- All Early Head Start and Head Start Family Advocates are now PAT (Parents as Teachers) certified as the last two family advocates attended the week long training in April.

Head Start Services are available in Hays and Caldwell counties. Please see agency website at www.communityaction.com. If you have any questions please contact the Head Start Director, Audrey Abed, at aabed@communityaction.com.